



**Practitioner Data Sheet**



Use this form to notify Arise Health Plan and WPS Health Insurance of any practitioner changes, additions, or terminations within your organization. **Questions? Call 920-617-6325**

**Please return form to:**

ATTN: Network Development Department FAX: (920) 490-6923  
Email: [GBNetworkDevelopment Dept@AriseHealthPlan.com](mailto:GBNetworkDevelopmentDept@AriseHealthPlan.com)

**Complete sections 1, 2, and 3. Check appropriate action and complete accompanying section.**

|                               |  |                     |  |
|-------------------------------|--|---------------------|--|
| <b>1. Contact Information</b> |  | <b>Today's Date</b> |  |
| Name                          |  |                     |  |
| Organization                  |  |                     |  |
| Address                       |  |                     |  |
| City, State, Zip              |  |                     |  |
| Telephone Number              |  | Fax Number          |  |
| Federal Tax ID#               |  | Email Address       |  |

|                                 |  |            |  |
|---------------------------------|--|------------|--|
| <b>2. Credentialing Contact</b> | <input type="checkbox"/> Check if same as contact info above |            |  |
| Name                            |  |            |  |
| Organization                    |  |            |  |
| Address                         |  |            |  |
| City, State, Zip                |  |            |  |
| Telephone Number                |  | Fax Number |  |
| Email address                   |  |            |  |

|                                    |  |       |  |
|------------------------------------|--|-------|--|
| <b>3. Practitioner information</b> |  |       |  |
| Full Name                          |  |       |  |
| Professional Designation(s)        |  |       |  |
| Date of Birth                      |  | NPI # |  |

|                          |  |                           |
|--------------------------|--|---------------------------|
| <input type="checkbox"/> | ADD PRACTITIONER                         | Please complete Section A |
| <input type="checkbox"/> | TERM PRACTITIONER                        | Please complete Section B |
| <input type="checkbox"/> | UPDATE PRACTITIONER DEMOGRAPHICS         | Please complete Section C |
| <input type="checkbox"/> | UPDATE PRACTITIONER PRACTICE LOCATION(S) | Please complete Section D |

**SECTION A – ADD PRACTITIONER (continued on next page)**

|                            |  |   |  |
|----------------------------|--|---|--|
| Specialty Area of Practice |  | <input type="checkbox"/> Hospitalist <input type="checkbox"/> Long Term Locums (6 mo or more)             |  |
| Social Security #          |  | License #   |  |
| DEA #                      |  | License #   |  |
| Language(s) spoken         |  | Gender  |  |
| CAQH #                     |  | <input type="checkbox"/> None, please add to CAQH <input type="checkbox"/> None, please send paper packet |  |

\*Please be sure to enable CAQH access for Wisconsin Physician Services/Arise Health Plan.

**SECTION A – ADD PRACTITIONER (continued)**

|                              |  |   |  |
|------------------------------|--|---|--|
| Primary Practice Information |  | <i>Please list additional locations on a separate sheet</i> |  |
| Clinic Name                  |  |   |  |
| Address                      |  |   |  |
| City, State, Zip             |  |   |  |
| Telephone Number             |  | Fax Number  |  |
| Employment start Date        |  |   |  |

|                     |  |                  |  |
|---------------------|--|------------------|--|
| Billing Information |  |                  |  |
| Pay to the Order Of |  |                  |  |
| Address             |  |                  |  |
| City, State, Zip    |  |                  |  |
| Telephone Number    |  | Fax Number       |  |
| Federal Tax ID      |  | Organization NPI |  |

**SECTION B –TERM PRACTITIONER**

|                  |  |         |  |
|------------------|--|---------|--|
| Termination Date |  | Reason: |  |
|------------------|--|---------|--|

**SECTION C – UPDATE PRACTITIONER DEMOGRAPHICS**

|           | Was | <input type="checkbox"/> Add | <input type="checkbox"/> Change to | Eff. Date |
|-----------|-----|------------------------------|------------------------------------|-----------|
| Name      |     |                              |                                    |           |
| Licensure |     |                              |                                    |           |
| Specialty |     |                              |                                    |           |
| Other     |     |                              |                                    |           |

**SECTION D – UPDATE PRACTITIONER PRACTICE LOCATION(S)**

Add this Location       Term this Location

|                  |  |                  |  |
|------------------|--|------------------|--|
| Clinic Name      |  |                  |  |
| Address          |  |                  |  |
| Telephone Number |  | Fax Number       |  |
| Effective Date   |  | Federal Tax ID # |  |

Add this Location       Term this Location

|                  |  |                  |  |
|------------------|--|------------------|--|
| Clinic Name      |  |                  |  |
| Address          |  |                  |  |
| Telephone Number |  | Fax Number       |  |
| Effective Date   |  | Federal Tax ID # |  |

For internal use only

|                    |                                |                              |                               |                                       |          |                      |
|--------------------|--------------------------------|------------------------------|-------------------------------|---------------------------------------|----------|----------------------|
| Network Management | Arise <input type="checkbox"/> | WPS <input type="checkbox"/> | Date Sent to Cred Dept        | <input type="text"/>                  | Initials | <input type="text"/> |
| Credentialing      | Date app info sent             | <input type="text"/>         | CAQH <input type="checkbox"/> | Already Cred <input type="checkbox"/> | Initials | <input type="text"/> |